



Aoba-Japan International School

Leading Positive Change

Title: Shadow Teaching Assistant for an Elementary student

Reports to: Homeroom Teacher, Learning Support Case Manager, Head of Learning Support and PYP Principal

Description: A shadow teacher works with a child with special needs in the classroom on a one-to-one basis. The “shadow” –as the name states - will follow the child as a shadow, while at the same time promote his/her independency in social, emotional and communication skills. A shadow will implement effective strategies to redirect the child as needed.

As a member of the Learning Support Team, the Shadow Teaching Assistant is expected to:

1. provide in and out of class support for a child to achieve success in an IB PYP classroom
2. work closely with the homeroom teacher and Learning Support Team to provide support for the child to work towards achieving his Individual Support Plan goals
3. build positive relationships with the student that they are working with
4. provide regular reports to the teacher, parents and learning support team
5. liaise with other specialists who are working with the child
6. demonstrate initiative in collaborative planning, making resources and suggesting learning strategies

Qualifications, Skills and Experience:

1. Native or Highly Proficient English fluency
2. Educational experience with a background in working with children who have learning difficulties is highly valued

The candidate should:

1. Have patience
2. Strong behavior management techniques
3. Can collaboratively work with others
4. Be open-minded and creative
5. Has good command of written and spoken English
6. Dependable and resourceful
7. Have willingness to educate him/herself in learning disorders and ABA techniques
8. Be available all weekdays (8:00 – 4:00pm)
9. Be available for the full school year (as outlined in the A-JIS school calendar)

Accredited by: The Council of International Schools (CIS) and the New England Association of Schools and Colleges (NEASC)

Hikarigaoka Campus

7-5-1 Hikarigaoka, Nerima-ku, Tokyo 179-0072
Tel: 03-6904-3102 Fax: 03-5997-0091

Meguro Campus

2-11-5 Aobadai, Meguro-ku, Tokyo 153-0042
Tel: 03-5428-4488 Fax: 03-5456-1800