

Term of Reference:

Swimming Assistant - Aoba Japan International School

As a swimming assistant, you will have to take care of the swimming pool, clean the pool area, maintenance, to check the chlorine level. This position will also require extra tasks such as taking care of the gym storeroom material, taking part in its inventory, etc.

1.Role / purpose

The swimming assistant of Aoba Japan International School will have for mission to ensure the safety of our students by watching them carefully during our PE swimming Unit. He/she will have a major role in the good operation of those classes. He/she will ensure the water quality as much as the safety of the place.

2.Term

This term of reference will start from the 23 May to the 16th of June 2022.

3.Responsibilities

To be discussed with the PE department, it would include:

- Before: Preparing the swimming pool for the PE classes (including cleaning the area, water and ground, checking the water quality with the chlorine measure, adjusting if needed by adding chlorine in the tank)
- During: Assist the swimming class and support the PE teacher
- After: Clean up the swimming pool and prepare it for the day after
- If it is raining: Clean the swimming area, clean the storeroom, including pumping balls, fixing materials, etc.

4. Qualification

- Strong background in working with children
- Experience working with second language learners.
- Effective interpersonal skills to work with grade-level team/administrators/parents.
- Commitment to a continuous process of professional growth.
- Effective communication skills (preference for native English speakers).
- Commitment to being a team player and contributing member of the A-JIS Community.

5. Amendment, modification or variations

This term of reference might be amended, varied, and modified in writing after consultation and agreement by the PE and HR departments.